THE BOTTOM LINE, INC.

FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016
(WITH INDEPENDENT AUDITORS' REPORT THEREON)

THE BOTTOM LINE, INC.

FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

TABLE OF CONTENTS

INDEPENDENT AUDITORS' REPORT	1-2
Financial Statements:	
Statements of Financial Position	3
Statements of Activities	4
Statements of Cash Flows	5
Statements of Functional Expenses	6-7
Notes to Financial Statements	8-13

Bruce D. Norling, CPA, P.C.

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of The Bottom Line, Inc. Boston, Massachusetts

We have audited the accompanying financial statements of The Bottom Line, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2017 and 2016, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Bottom Line, Inc. as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Bruce D. Norling, CPA, P.C.

September 25, 2017

THE BOTTOM LINE, INC. STATEMENTS OF FINANCIAL POSITION JUNE 30, 2017 AND 2016

		2017		2016	
ASSETS					
CURRENT ASSETS					
Cash and Cash Equivalents	\$	3,345,889	\$	4,202,966	
Contributions Receivable	*	2,948,776	•	2,932,571	
Prepaid Expenses		148,858		108,340	
Total Current Assets		6,443,523		7,243,877	
PROPERTY AND EQUIPMENT					
Furniture and Equipment		700,999		585,033	
Construction in Progress		, -		25,200	
Leasehold Improvements		418,863		116,295	
Total Property and Equipment		1,119,862		726,528	
Less: Accumulated Depreciation		(560,324)		(466,375)	
Total Property and Equipment, Net		559,538		260,153	
INTANGIBLES					
Database and Website		423,955		380,245	
Less: Accumulated Amortization		(186,174)		(147,674)	
Total Intangibles, Net		237,781		232,571	
OTHER ASSETS					
Deposits		66,317		58,224	
Contributions Receivable, Long-Term, Net		1,203,899		426,509	
Lease Acquistion Costs, Net		4 070 040		167	
Total Other Assets		1,270,216		484,900	
TOTAL ASSETS	\$	8,511,058	\$	8,221,501	
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Accounts Payable	\$	103,122	\$	169,132	
Accrued Expenses		406,675	·	454,593	
Total Current Liabilities		509,797		623,725	
LONG-TERM LIABILITIES					
Deferred Rent		267,292		187,586	
		_			
Total Long-Term Liabilities		267,292		187,586	
TOTAL LIABILITIES		777,089		811,311	
NET ASSETS					
Unrestricted		4,067,133		5,401,668	
Temporarily Restricted		3,666,836		2,008,522	
Total Net Assets		7,733,969		7,410,190	
TOTAL LIABILITIES AND NET ASSETS	\$	8,511,058	\$	8,221,501	

THE BOTTOM LINE, INC. STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

		2017				2016	
	to to into ordinal	Temporarily		- to L	Cotointegral	Temporarily	-
REVENUES AND OTHER SUPPORT	חוופאווכופת	Nesilloted		Olai	Olliesilloted	Nesti Icted	וסומו
Contributions	\$ 6,833,661	\$ 2,933,908	s	6)2,797,6	7,350,509	863,439	8,213,948
Scholarship Contributions	•	206,000		206,000		126,616	126,616
Program Revenue	555,525	•		555,525	322,131		322,131
In-Kind contributions	•	•		•			
Special Events							
Revenue	1,780,489	•		1,780,489	2,368,786		2,368,786
Direct Expenses of Special Events	(343,987)	•		(343,987)	(348,229)		(348,229)
Special Events, Net	1,436,502	•		1,436,502	2,020,557		2,020,557
Interest and Other Income	4,822			4,822	3,587		3,587
Net Assets Released from Restriction	1,481,594	(1,481,594)		ı	975,671	(975,671)	•
Total Revenue and Support	10,312,104	1,658,314		11,970,418	10,672,455	14,384	10,686,839
EXPENSES							
Program Services	9,538,252			9,538,252	7,260,642		7,260,642
Administration	589,180	•		589,180	859,025		859,025
Fundraising	1,519,207	•		1,519,207	1,787,019	•	1,787,019
Total Expenses	11,646,639	•		11,646,639	9,906,686		9,906,686
CHANGES IN NET ASSETS	(1,334,535)	1,658,314		323,779	765,769	14,384	780,153
NET ASSETS, BEGINNING OF YEAR	5,401,668	2,008,522		7,410,190	4,635,899	1,994,138	6,630,037
NET ASSETS, END OF YEAR	\$ 4,067,133	\$ 3,666,836	8	7,733,969	5,401,668	2,008,522	7,410,190

THE BOTTOM LINE, INC. STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

		2017		2016
CASH FLOWS FROM OPERATING ACTIVITIES Increase in Net Assets	\$	323,779	\$	780,153
	•	5-2,115	•	
Adjustments to Reconcile changes in Net Assets to Net				
Cash Provided by (Used in) Operating Activities:				
Depreciation and Amortization		132,616		76,483
Contributions Restricted for Long-Term Purposes		(969,684)		(267,150)
(Increase) Decrease Contributions Receivable		176,089		627,391
(Increase) Decrease Prepaid Expenses		(40,518)		(36,947)
(Increase) Decrease Deposits		(8,093)		-
Increase (Decrease) Accounts Payable		(66,010)		112,040
Increase (Decrease) Accrued Expenses		(47,918)		353,685
Increase (Decrease) Deferred Rent		79,706		19,661
Net Cash Provided by Operating Activities		(420,033)		1,665,316
CASH FLOWS USED IN INVESTMENT ACTIVITIES Purchase of Property, Equipment and Intangibles		(437,044)		(347,289)
NET INCREASE IN CASH		(857,077)		1,318,027
CASH, Beginning of year		4,202,966		2,884,939
CASH, End of year	\$	3,345,889	\$	4,202,966
Non-Cash Activity: Contributions Receivable Restricted for Long-Term Purposes	\$	969,684	\$	267,150

THE BOTTOM LINE, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2017

EXPENSES	Program Services	Administration	Fundraising	Total
Coloring and Deleted Francisco				
Salaries and Related Expenses Salaries and Wages	\$ 6.373,232	<u></u>	Ф 7E0 64E	¢ 7.442.024
Payroll Taxes and Benefits	+ -// -	\$ 310,074 75,730	\$ 759,615 164,312	\$ 7,442,921
Payroll Processing Fees	889,941 17,751	75,730 866	·	1,129,983
Payroli Processing Fees	17,751		3,031	21,648
Total Salaries and Related Expenses	7,280,924	386,670	926,958	8,594,552
Program Expenses				
Events	62,614	-	-	62,614
Scholarships	269,761	-	-	269,761
Fee Assistance	21,313	-	-	21,313
Campus Travel	127,757	-	-	127,757
Supplies	171,049	-	-	171,049
Student Recruitment	6,827			6,827
Total Program Expenses	659,321			659,321
Occupancy				
Rent	741,296	89,761	141,463	972,520
Utilities	25,284	1,299	4,668	31,251
	30,486	2,267	4,703	•
Repairs and Maintenance Depreciation and Amortization	132,616	2,201	4,703	37,456 132,616
Parking	7,594	693	-	8,287
Total Occupancy Expenses	937,276	94,020	150,834	1,182,130
Total Coodpanoy Exponded	007,270	01,020	100,001	1,102,100
Operational				
Consultants and Temporary Staffing	215,396	22,722	138,233	376,351
Bank and Credit Card Fees	-	9,010	9,503	18,513
Advertising and Public Relations	200	74	16,310	16,584
Insurance	31,650	1,724	5,990	39,364
Training and Development	32,713	1,615	8,563	42,891
Dues and Subscriptions	17,079	2,227	8,415	27,721
Postage and Printing	15,533	8,408	22,535	46,476
Professional Fees	55,549	18,142	11,279	84,970
Leases - Equipment Rental	23,325	1,216	4,471	29,012
Staff Training and Events	66,083	3,224	11,182	80,489
Staff Travel	57,928	161	73,443	131,532
Staff Recruitment	15,076	11,497	87,224	113,797
Office Supplies	33,095	9,961	7,849	50,905
Computer Supplies and Software	54,150	15,111	22,752	92,013
Telecommunications	42,862	1,964	9,341	54,167
Board Expenses	-	,	4,286	4,286
Licenses and Fees	92	1,434	39	1,565
Total Operational Expenses	660,731	108,490	441,415	1,210,636
TOTAL EXPENSES	\$ 9,538,252	\$ 589,180	\$ 1,519,207	\$ 11,646,639

THE BOTTOM LINE, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2016

EXPENSES Services Administration Fundraising Total Salaries and Related Expenses \$4,397,691 \$449,526 \$1,144,145 \$5,991,362 Payroll Taxes and Benefits 677,126 80,506 154,832 912,464 Payroll Processing Fees - 12,991 - 12,991 Total Salaries and Related Expenses 5,074,817 543,023 1,298,977 6,916,817 Program Expenses Events 125,093 - - 125,093 Scholarships 450,447 - - 9,046 Campus Travel 111,086 - - 111,086 Supplies 151,978 - - 151,288 Total Program Expenses 862,938 - - 862,938 Occupancy 2 72,503 98,387 756,932 Rent 566,042 72,503 99,387 756,932 Repairs and Maintenance 15,710 2,656 1,939 20,355 Depreciation and Amortization 61,187 <th></th> <th>Program</th> <th></th> <th></th> <th></th>		Program			
Salaries and Wages \$ 4,397,691 \$ 449,526 \$ 1,144,145 \$ 5,991,362 Payroll Processing Fees - 12,991 - 12,991 Total Salaries and Related Expenses 5,074,817 543,023 1,298,977 6,916,817 Program Expenses Events 125,093 - - 125,093 Scholarships 450,447 - - 9,046 Campus Travel 111,086 - - 151,093 Supplies 151,978 - - 151,178 Student Recruitment 15,288 - - 151,178 Student Recruitment 15,288 - - 662,938 Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,999 20,355 Depreciation and Amortization 61,187 7,648 7,648 7,648 Total Occupancy Expense	EXPENSES	Services	Administration	Fundraising	Total
Salaries and Wages \$ 4,397,691 \$ 449,526 \$ 1,144,145 \$ 5,991,362 Payroll Processing Fees - 12,991 - 12,991 Total Salaries and Related Expenses 5,074,817 543,023 1,298,977 6,916,817 Program Expenses Events 125,093 - - 125,093 Scholarships 450,447 - - 9,046 Campus Travel 111,086 - - 111,086 Supplies 151,978 - - 151,978 Student Recruitment 15,288 - - 662,938 Occupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 7,648 Total Occupancy Expenses 694,438 85,166 112,933 892,537 </td <td>Calarias and Dalated Evanges</td> <td></td> <td></td> <td></td> <td></td>	Calarias and Dalated Evanges				
Payroll Taxes and Benefits 677,126 80,506 154,832 912,464 Payroll Processing Fees - 12,991 - 12,991 Total Salaries and Related Expenses 5,074,817 543,023 1,298,977 6,916,817 Program Expenses Events 125,093 - - 125,093 Scholarships 450,447 - - 450,447 Fee Assistance 9,046 - - 9,046 Campus Travel 111,086 - - 151,978 Student Recruitment 15,288 - - 152,88 Total Program Expenses 862,938 - - 862,938 Occupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656		¢ 4207601	¢ 440.526	¢ 11//1/5	¢ 5,001,262
Payroll Processing Fees - 12,991 - 12,991 Total Salaries and Related Expenses 5,074,817 543,023 1,298,977 6,916,817 Program Expenses Events 125,093 - - 125,093 Scholarships 450,447 - - 450,447 Fee Assistance 9,046 - - 161,047 Campus Travel 111,086 - - 151,978 Student Recruitment 15,288 - - 151,978 Student Recruitment 15,288 - - 862,938 Total Program Expenses 862,938 - - 862,938 Occupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 7,648 Parking 6,967 501 -	<u> </u>				
Total Salaries and Related Expenses 5,074,817 543,023 1,296,977 6,916,817	-	077,120	·	154,652	
Program Expenses Events 125,093 - 125,093 Scholarships 450,447 - 450,447 Fee Assistance 9,046 - 9,046 Campus Travel 111,086 - 111,086 Supplies 151,978 - 151,978 Student Recruitment 15,288 - - 15,288 Total Program Expenses 862,938 - 862,938 Scudent Recruitment 15,288 - 15,288 Scudent Recruitment 15,288 - 15,288 Scudent Recruitment 15,289 Scudent Recruitment 15,289 Scudent Recruitment 12,333 Scudent Recruitment 12,333 Scudent Recruitment 12,333 Scudent Recruitment 12,334 Scudent Recruitment 12,334 Scudent Recruitment 12,334 Scudent Recruitment 12,334 Scudent Recruitment 14,248 12,956 Scudent Recruitment 14,248 12,956 Scudent Recruitment 14,248 12,956 Scudent Recruitment 14,248 12,956 Scudent Recruitment 14,248 Scudent Recruitment 14,248 Scudent Recruitment 14,248 Scudent Recruitment 14,248 Scudent Recruitment 15,228 Scudent		·	-		
Events 125,093	Total Salaries and Related Expenses	5,074,817	543,023	1,298,977	6,916,817
Events 125,093	Program Evnenses				
Scholarships 450,447 - - 450,447 Fee Assistance 9,046 - - 9,046 Campus Travel 111,086 - - 111,086 Supplies 151,978 - - 151,978 Student Recruitment 15,288 - - 862,938 Total Program Expenses 862,938 - - 862,938 Cocupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational - - 7,7703 256,540 Bank and Credit Card Fees 40 9,915 23,285 33,240		125 003	_	_	125 003
Fee Assistance 9,046 - - 9,046 Campus Travel 111,086 - - 111,086 Supplies 151,978 - - 151,978 Student Recruitment 15,288 - - 862,938 Total Program Expenses 862,938 - - 862,938 Occupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Adve			_	_	
Campus Travel 111,086 - - 111,086 Supplies 151,978 - - 151,978 Student Recruitment 15,288 - - 862,938 Total Program Expenses 862,938 - - 862,938 Occupancy Fent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 16,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271			_	_	
Supplies 151,978 - - 151,978 Student Recruitment 15,288 - - 15,288 Total Program Expenses 862,938 - - 862,938 Occupancy - - 862,938 Rent 596,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational - - - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational - - - 7,7703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising an			-	_	
Student Recruitment 15,288 - - 15,288 Total Program Expenses 862,938 - - 862,938 Occupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 7,648 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891			_	_	
Total Program Expenses 862,938 - - 862,938 Occupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing<			-	-	
Occupancy Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,868 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 <td></td> <td></td> <td></td> <td></td> <td></td>					
Rent 586,042 72,503 98,387 756,932 Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097	Total Frogram Expenses	002,330			002,330
Utilities 24,532 1,858 4,909 31,299 Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749	Occupancy				
Repairs and Maintenance 15,710 2,656 1,989 20,355 Depreciation and Amortization 61,187 7,648 7,648 76,483 Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601<	Rent	586,042	72,503	98,387	756,932
Depreciation and Amortization Parking 61,187 (6,967) 7,648 (7,648) 76,483 (7,488) Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Recruitment 51,228 - 69,677	Utilities	24,532	1,858	4,909	31,299
Parking 6,967 501 - 7,468 Total Occupancy Expenses 694,438 85,166 112,933 892,537 Operational Consultants and Temporary Staffing Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 <tr< td=""><td>Repairs and Maintenance</td><td>15,710</td><td>2,656</td><td>1,989</td><td>20,355</td></tr<>	Repairs and Maintenance	15,710	2,656	1,989	20,355
Operational Consultants and Temporary Staffing Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839	Depreciation and Amortization	61,187	7,648	7,648	76,483
Operational Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer	Parking	6,967	501		7,468
Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications </td <td>Total Occupancy Expenses</td> <td>694,438</td> <td>85,166</td> <td>112,933</td> <td>892,537</td>	Total Occupancy Expenses	694,438	85,166	112,933	892,537
Consultants and Temporary Staffing 116,606 64,231 77,703 258,540 Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications </td <td></td> <td></td> <td></td> <td></td> <td></td>					
Bank and Credit Card Fees 40 9,915 23,285 33,240 Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees <	-				
Advertising and Public Relations 72,957 110 19,070 92,137 Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794					
Insurance 16,271 2,034 2,034 20,339 Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 23					
Training and Development 25,720 14,511 12,892 53,123 Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449	_				
Dues and Subscriptions 9,140 8,302 4,449 21,891 Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394					
Postage and Printing 14,248 12,956 40,893 68,097 Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394	· · · · · · · · · · · · · · · · · · ·				
Professional Fees 21,836 38,815 19,098 79,749 Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394	·				
Leases - Equipment Rental 18,508 933 3,375 22,816 Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394			•		
Staff Training and Events 58,728 23,797 15,076 97,601 Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394					,
Staff Travel 58,869 22,807 49,653 131,329 Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394	• •				
Staff Recruitment 51,228 - 69,677 120,905 Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394	_				
Office Supplies 32,333 7,269 6,294 45,896 Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394			22,807		
Computer Supplies and Software 92,310 4,924 21,605 118,839 Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394			-		
Telecommunications 38,697 10,856 6,338 55,891 Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394	* *				
Board Expenses 164 4,696 3,502 8,362 Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394					
Licenses and Fees 794 4,680 165 5,639 Total Operational Expenses 628,449 230,836 375,109 1,234,394			·		
Total Operational Expenses 628,449 230,836 375,109 1,234,394					
<u> </u>					
TOTAL EXPENSES \$ 7,260,642 \$ 859,025 \$ 1,787,019 \$ 9,906,686	Total Operational Expenses	628,449	230,836	375,109	1,234,394
	TOTAL EXPENSES	\$ 7,260,642	\$ 859,025	\$ 1,787,019	\$ 9,906,686

1. SUMMARY OF OPERATIONS

The Bottom Line, Inc. (the Organization), a not-for-profit corporation located in Boston and Worcester, Massachusetts, New York, New York and Chicago, Illinois, was formed in January 1997 under the laws of the Commonwealth of Massachusetts. The mission of the Organization is to provide "at risk" students with assistance in applying to college, succeeding at college and finding financial assistance to meet the costs of higher education. The Organization operates exclusively for charitable and educational purposes and is supported primarily through contributions and fundraising events.

2. SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The financial statements of The Bottom Line, Inc. have been prepared on the accrual basis. Accordingly, assets are recorded when the Organization obtains the rights of ownership or is entitled to claims for receipt, and liabilities are recorded when the obligation is incurred. The significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

Classification of Net Assets

Net assets and revenues, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

Unrestricted net assets - Net assets not subject to donor-imposed stipulations.

Temporarily restricted net assets - Net assets subject to donor-imposed stipulations that may or will be met by actions of the organization and/or the passage of time.

Permanently restricted net assets - Net assets subject to donor-imposed stipulations that they be maintained in perpetuity by the organization.

Revenue Recognition

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions and/or time restrictions. Revenues are reported as unrestricted net assets if the donor-imposed restrictions are met in the same reporting period. Expenses are reported as decreases in unrestricted net assets. Expirations of temporary restrictions on net assets are reported as reclassifications between the applicable classes of net assets.

Contributions, Gifts and Grants

The Organization records contributions, gifts and grants as receivables and revenue. The Organization distinguishes between contributions received for each net asset category in accordance with donor imposed restrictions. Contributions are recorded as revenue when the pledge is verified or received. Contributions are considered to be available for unrestricted use unless specifically restricted by the donor or grantor. Contributions of assets other than cash are recorded at their fair value, and as of the date the gift is received. Conditional promises to give, which depend on the occurrence of a specified future and uncertain event to bind the promisor, are recognized when the conditions on which they depend are substantially met.

During 2017, a significant amount of contributions were provided by a few contributors. It is always considered reasonably possible that benefactors, grantors or contributors might be lost in the near term.

Contributions Receivable

Contributions receivable within one year are recorded at carrying value. Contributions receivable over periods greater than one year are discounted and recorded at the present value of the estimated future cash flows. The discounts on these amounts are computed using risk-free interest rates applicable to the years in which the promises are made, commensurate with expected future payments. Management has determined the amounts are collectible and no allowance for uncollectible contributions receivable is needed.

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from these estimates.

Cash and Cash Equivalents

Cash and equivalents include bank accounts, money market mutual funds, and certificates of deposit purchased with a maturity of three months or less. Interest income on the certificates of deposit is recorded as income when earned.

The Organization maintains cash balances at three financial institutions. The Organization maintains its cash in bank deposit accounts which exceed federally insured limits and in uninsured money market mutual funds. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC insured) up to \$250,000. The Organization has not experienced any loss in such accounts. As of June 30, 2017, the uninsured balance is \$1,974,184. The Organization believes it is not exposed to any significant credit risk on its cash balances.

Property and Equipment

The cost of property and equipment is depreciated over the estimated useful lives of the related assets. Depreciation is computed on the straight line method. Maintenance and repairs are expensed as incurred. The useful lives of property and equipment for purposes of computing depreciation are as follows:

Equipment 3 – 5 years
Furniture 7 years
Leasehold improvements Life of Lease

Depreciation and amortization expense totaled \$59,228 and \$73,388 in 2017, and \$68,372 and \$8,111 in 2016, respectively.

Fair Value of Financial Instruments

The Organization's significant financial instruments are cash and cash equivalents and contributions receivable. The Organization believes that the carrying value of its financial instruments approximates their fair value because of the short-term maturity of those instruments.

Deferred Rent

The Organization recognizes operating lease expense evenly over the term of the lease. Lease escalation amounts not yet paid are included with liabilities as deferred rent.

Nonprofit Status and Income Taxes

The Organization is exempt from income taxes as an organization (not a private foundation) formed for charitable purposes and is tax-exempt under Section 501(c)(3) of the Internal Revenue Code. Donors may deduct contributions made to the Company within Internal Revenue Code regulations. The Organization is subject to federal and state tax on income from any unrelated business. The Organization has analyzed tax positions taken for filing with the Internal Revenue Service and all state jurisdictions where it operates. The Organization believes that income tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse effect on the Organization's financial condition, results of operations or cash flows. Accordingly, the Organization has not recorded any reserves, or related accruals for interest and penalties for uncertain income tax positions at June 30, 2017.

The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Organization's federal and state income tax returns are generally open to examination for the last three years.

Advertising

Advertising costs are expensed as incurred. Advertising expense totaled \$5,634 and \$654 in 2017 and 2016, respectively.

Functional Expenses

The cost of providing the various programs and other activities of the Organization has been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated between the program and supporting services benefitted.

3. LINE OF CREDIT

The Organization has a revolving line of credit for \$800,000 which is due on demand. As of June 30, 2017, there were no advances on this line of credit. The Organization obtained a Letter of Credit, which is linked to the line of credit, for a landlord in the amount of \$69,088 in lieu of a security deposit for rental space.

4. DONATED SERVICES

The Organization recognizes donated services that create or enhance nonfinancial assets or that require specialized skills, as provided by individuals possessing those skills, and would typically need to be purchased if not donated. The Organization did not recognize any donated services in 2017 or 2016.

5. CONTRIBUTIONS RECEIVABLE

The Organization had unconditional contributions receivable from several donors at June 30, 2017 and 2016. At June 30, 2017 and 2016, 21.3% and 21.6% of the pledges receivable were from major donors. In 2017 and 2016, pledges receivable with a due date extending beyond one year are discounted at a rates of .45% and .58%, depending on the year due. The Organization believes all pledges are collectible as of June 30, 2017.

The Organization's future benefit from pledges at June 30, is as follows:

	201 <i>7</i>	2016
Receivable in one year or less	\$ 2,948,776	\$ 2,932,571
Receivable in over one year and up to five years	1,209,484	428,738
Total pledges to be received in the future	4,158,260	3,361,309
Discount to net present value	(5,585)	(2,229)
Net pledges to be received in the future	\$ 4,152,675	\$3,359,080

As of June 30, 2017 and 2016, respectively, the Organization was awarded restricted grants totaling \$6,990,017 and \$6,421,250 that contained donor conditions regarding matching fund requirements and future program goals and benchmarks through 2019. Since these grants represent conditional promises to give, they are not recorded as contributions until donor conditions are met. As of June 30, 2017 and 2016, respectively, \$4,240,000 and \$1,923,400 of these conditions had been met and recorded as revenue. The remaining balances of these conditional promises to give as of June 30, 2017 and 2016, respectively, of \$2,750,017 and \$4,497,850 had not yet been recorded as revenue.

6. RESTRICTIONS ON NET ASSETS

Temporarily restricted net assets are released from donor restrictions by satisfying the purpose or time restriction specified by donors. At June 30, temporarily restricted net assets were available for the following purposes.

		2017		2016
Scholarships	\$	25,532		198,202
Programs	3	<u>,641,304</u>	1	1,810,319
Total Temporarily Restricted Net Assets	\$3	,666,836	\$ 2	2,008,522

7. SPECIAL FUNDRAISING EVENTS

The following schedule represents the results of the Organization's special fundraising events for the year ended June 30, 2017:

,	Revenues	Costs	Revenues
	Gross Revenue	Direct Costs	Net Revenues
Get in Graduate Go Far Events			
Boston	805,693	230,091	575,602
Worcester	105,166	14,220	90,946
New York	481,172	57,275	423,897
Chicago	226,245	39,160	187,085
Boston Marathon	116,635	6,354	110,281
NYC Marathon	20,926	2,442	18,484
Other	24,652	(5,555)	30,207
Total	\$ 1,780,489	\$ 343,987	\$ 1,436,502

The following schedule represents the results of the Organization's special fundraising events for the year ended June 30, 2016:

	Gross Revenue	Direct Costs	Net Revenues
Get in Graduate Go Far Events			
Boston	1,326,380	176,298	1,150,082
Worcester	73,732	21,962	51,770
New York	593,100	90,485	502,615
Chicago	133,593	27,171	106,422
Boston Marathon	106,571	8,911	97,660
NYC Marathon	62,505	2,250	60,255
Other	72,905	21,152	51,753
Total	\$ 2,368,786	\$ 348,229	\$ 2,020,557

8. OPERATING LEASES

The Organization leases its premises under various operating leases. The Organization is obligated to pay a share of the property's operating expenses and real estate taxes. The Organization also leases space for program events on a short term as needed basis and office equipment. Rent expense totaled \$972,520 in 2017 and \$756,932 in 2016. Minimum future rental payments under all non-cancelable operating leases and lease extensions are as follows:

Year ending June 30,	
2018	703,516
2019	622,097
2020	369,609
2021	379,284
2022	359,007
Thereafter	936,466
Total	\$3,369,979

9. RETIREMENT PLAN

The Organization maintains a qualified retirement plan (the Plan) under Section 403(b) of the Internal Revenue code. Under the provisions of the Plan, employees can elect to have a portion of their salary withheld and contributed to the Plan, subject to Internal Revenue Service limitations. The Organization made a 3% matching contribution of \$73,892 for the year ended June 30, 2017 and \$69,430 for the year ended June 30, 2016.

10. SUBSEQUENT EVENTS

The Organization did not have any recognized or non-recognized subsequent events after June 30, 2017, the date of the statement of financial position. Subsequent events have been evaluated through September 25, 2017, the date the financial statements were available to be issued.